

Appendix F1: DG07 Application for Direct Deposit of Payments to Vendors

Important Notes

Kitchener-Wilmot Hydro Inc. can pay vendor invoices by direct deposit to the vendor's chosen corporate bank account with any financial institution in Canada.

- Care should be taken in completing your application. Incorrect information could cause delays in processing your payment.
- Complete a new form if you change the account information or stop the direct deposit.
- Do **not** close your old account until the next new payment deposits into your new account.

Instructions

- Use this form to have your vendor invoice payments deposited directly into the account you identify in Part B or, to change direct deposit information.
- Complete section "A" (please print clearly).
- Have section "B" completed by your financial institution or, attach a blank cheque with the banking information encoded on it and write "VOID" across the front.

Mail or fax the completed form (including the "VOID" cheque, if required) to the following address:

Kitchener-Wilmot Hydro Inc. PO Box 9010 301 Victoria St S KITCHENER ON N2G 4L2

Fax: 519-745-3631

Section A – Vendor Identification (please print clearly)						
☐ New Direct Deposit Application			☐ Change of Direct Deposit Information			
Company Name:						
Service Address: Street:		Unit:	City:		Province: ON	Postal Code:
Contact Person: Last Name:		F	irst Name	:		
Mailing Address: Street:		Unit:	City:		Province: ON	Postal Code:
Business Phone Number:		E	mail Addr	ess:	•	
Section B – Banking Information	1					
Branch Number Institution Number			Account Number			
Name of Account Holder:				Type of Ad	count:	
Name of Financial Institution:				Branch:		
Branch Address: Street:		Unit:	City:		Province ON	: Postal Code:
Bank Official (please print) Last Name:	First Name:		·	Posi	tion:	
Business Phone Number:	Signature:			Date	e (yyy/mm/dd)	:
Section C – Authorization						
Until further notice, I authorize direct	t deposit of ven	dor inv	voice payr	nents in the	account design	gnated above.
Controller/Owner (please print) Last Name:	First Name:			Midd	dle Name:	
Signature:	I .	D	ate (yyy/n	nm/dd):		